**Clinical Program Registration Instructions**

*If you are interested in aN in-house clinical placement for* ***spring 2016****.* ***All student applications are due by TUESDAY, OCTOBER 20, 2015 by 5pm.*** *No applications will be accepted after that date.*

**OPENINGS FOR SPRING 2016:**

criminal appeals

ELDER

EXTERNSHIPS

Housing

innocence project

legislative policy

macarthur justice center

TAX PRACTICUM \*see special application instructions below

**1. Requirements for participation in clinics**

**Hours completed**

As a general rule, second- and third-year students may enroll in in-house clinics and clinical externships. However, some in-house clinics are limited to third-year students. See the attached Clinic Matrix for clinic-specific information. Some externship placements only accept third-year students. Pro Bono events are open to all students who have completed their first semester in law school.

 **Pre-requisites.** Please check the attached Clinic Matrix to determine whether a particular clinic lists course pre-requisites or co-requisites, and to check the class times for conflicts.

 **Statement of interest.** A statement of interest is required as part of the application process. This should be submitted with your registration form. Instructions are included on the form.

 **Resume.** Please include a current resume.

**2. February Bar:** You may **not** take a clinic and take the February bar. You may take the bar while are doing an Externship or do Pro Bono Clinics if you have finished your 40 hours before the bar deadline.

**3. Dual enrollment.** Students may **not** enroll in more than one clinic or externship in the **same semester**. Students may enroll in more than one clinic or externship during law school. Students may not apply more than twelve (12) externship credit hours towards graduation.

**4. Registration process**

 ***In-house clinics****.* Students register for all in-house clinics for Fall and Spring (**except the Tax Practicum and Mediation Practicum – see below)** by completing the Clinical Programs Registration Form and submitting the form to Carol Mockbee or Celeste Sherwood in room 3072. Students may request up to four placements, in order of preference. Registration forms are due by Tuesday, October 20, 2015 by 5:00pm.

Students are assigned to in-house clinics by the Associate Dean and clinic staff, in consultation with clinic professors. The assignment process takes into consideration student preference, whether the student has previously enrolled in a in-house clinic, the number of slots available in each clinic, and the student’s statement of interest. Students will be notified before registration opens of their clinic assignment and will be enrolled in the clinic by the Registrar. If you decide to decline enrollment in the clinic, please notify Carol Mockbee immediately at carol@ms-ip.org so that students on the waiting list can be enrolled.

***Clinical externships****.* Students apply for participation in the externship program by completing the Externship Application available on the Law School Clinical Programs web site under “Clinical Externships/Students.” Interested students should contact Professor Sinha if they have questions: hsinha@olemiss.edu.

***Conflicts Management Practicum I & II****.* (FULL FOR SPRING 2016) You may NOT enroll yourself – enrollment is with the permission of Professor Macey Edmonson. Students may not enroll in the Conflicts Management Practicumin the same semester as another clinic.

***Tax Practicum****.* Students enroll in the Tax Clinic during the general fall registration period by contacting Professor Donna Davis. You may NOT enroll yourself – enrollment is with the permission of Professor Davis. Students may not enroll in the Tax Practicum in the same semester as another clinic.

***Pro Bono Initiative.*** Pro bono events are announced throughout the year. Students may sign up for an event by contacting OleMissProBono@gmail.com. **Clinical Programs: Registration Form**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Student ID number:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Cell:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**☐Resume, Statement of Interest included?** This is required. See more details below.

**Number of hours you will have completed by Spring 2016**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Year in law school beginning Spring 2016:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Are you currently enrolled in an Externship?** \_\_\_\_\***Yes** \_\_\_\_**No**

\*If yes, what semester? ­

**Please list any clinics you have previously taken:**

Were you sworn in for Limited Practice**?** \_\_\_\_**Yes** \_\_\_\_**No**

**Pre- and co-requisites:** Some clinics require pre-requisites. **\*Housing, Elder, and Street Law do not.**

**I would like to register for the following clinics (in order of preference):**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­By signing below, you confirm that you (1) have reviewed the Clinical Programs Matrix; (2) will have satisfied the prerequisites for the clinics that you are listing by the semester(s) for which you are applying; (3) are available at the times listed for the clinics for which you are applying; (4) have attached a resume and statement of interest.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*You must submit this form, statement of interest, and resume to Carol Mockbee or Celeste Sherwood in Room 3072 by Tuesday, October 20, 2015 by 5:00pm.\*\* Emailed applications are NOT accepted.**

**Statement of Interest**

*Instructions*

In a brief statement (no more than one page or 300 words, whichever is shorter), please explain why you are interested in enrolling in a clinic. Your statement may be general – applying to all clinics you have listed – or you may add information specific to one clinic. You may wish to consider the following questions in your statement, though you need not answer all of them:

a. What do you hope to learn from participation in a Clinic? Feel free to reflect on personal learning goals, career plans, skills you hope to develop, etc.

b. Is there anything else you would like the Clinic faculty/staff to know—relevant experiences, specific skills, courses taken in law school or elsewhere—that might assist them in conducting the selection process?

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| --- | --- | --- | --- | --- | --- |
| **Clinic** | **Openings Fall Spring16** | **Pre- and co-requisites** | **Class** | **Class mtg time****(tentative)** | **Credit Hours** |
| Child Advocacy | FULL |  |  |  |  |
| Criminal Appeals | Spring 2016 availability | Evidence and Crim Pro I | 3L | M: 4:30PM | 4 hours |
| Elder Law | Spring 2016 availability | None | 2L or 3L | W: 3:55-6:55PM | 4 hours |
| Legislative:Protecting Vulnerable Adults from Abuse & Neglect | Spring 2016 availability | None | 2L or 3L | TBD | 4 hours |
| Housing  | Spring 2016 availability | None | 2L or 3L | M/W: 9:30-12PM & weekly 1.5 hour meetings | 5 hours |
| MacArthur | Spring 2016 availability | Suggested: ConLaw; Crim Law; Crim Pro; Evidence; Strongly suggested: Federal Courts | 2L or 3L  | W: 2:20 – 4:50 | 3 hours |
| Conflict Management Practicum I | FULL |  |  |  |  |
| Conflict Management Practicum II | FULL |  |  |  |  |
| Innocence Project | Spring 2016 availability | Con law/Crim & Pro/Evidence -- strongly suggested | 2L or 3L | TH: 3:50-6PM | 3 hours |
| Street Law | FULL |  |  |  |  |
| Tax Practicum  | Spring 2016 availability | Income Taxation of individuals  | 2L or 3L | T/TH: 3:30-6:30PM | 3 hours |
| Transactional | FULL |  |  |  |  |

Clinical Programs: Spring 2016