**Clinical Program Registration Instructions:**
IN-HOUSE CLINICAL PLACEMENT FOR FALL 2016 OR SPRING 2017

**YOU MUST APPLY IN THE SPRING OF 2016. ALL STUDENT APPLICATIONS ARE DUE BY MONDAY, MARCH 21, 2016 BY 5PM.** Print and bring to Room 3072 – emails NOT accepted.

**Requirements:**

1. **Hours completed.** As a general rule, second- and third-year students may enroll in in-house clinics and clinical externships. However, some in-house clinics are limited to third-year students. See the attached Clinic Matrix for clinic-specific information. Some externship placements only accept third-year students. Pro Bono events are open to all students who have completed their first semester in law school.

2. **Prerequisites.** Please check the attached Clinic Matrix to determine whether a particular clinic lists course prerequisites or co-requisites, and to check the class times for conflicts.

3. **Statement of Interest and Resume.** A statement of interest is required as part of the application process. This should be submitted with your registration form as well as your resume. Instructions are included on the form.

4. **Dual enrollment.** Students may **not** enroll in more than one clinic or externship in the same semester. Students may enroll in more than one clinic or externship during law school. Students may not apply more than twelve (12) externship credit hours towards graduation.

5. **February Bar:** You may **not** take a clinic and take the February bar. You may take the bar while doing an Externship or do Pro Bono Clinics if you have finished your 40 hours before the bar deadline.

6. **Mandatory Swearing in and Orientation:** Are available for both/either: Fall Clinic: Friday, August 19, 2016 and Spring 2017 clinic: Friday, January 20th (dates subject to change).

**Registration process**

*In-house clinics.* Students register for all in-house clinics for Fall and Spring by completing the Clinical Programs Registration Form and submitting the form to Carol Mockbee or Celeste Sherwood in room 3072. Students may request up to four placements, in order of preference. Registration forms are due by Monday, March 21, 2016, by 5:00pm.

Students are assigned to in-house clinics by the Associate Dean and clinic staff, in consultation with clinic professors. The assignment process takes into consideration student preference, whether the student has previously enrolled in an in-house clinic, the number of slots available in each clinic, and the student’s statement of interest. Students will be notified before registration opens of their clinic assignment and will be enrolled in the clinic by the Registrar. If you decide to decline enrollment in the clinic, please notify Carol Mockbee immediately at carol@ms-ip.org so that students on the waiting list can be enrolled.

*Clinical externships.* Students apply for participation in the externship program by completing the Externship Application available on the Law School Clinical Programs web site under “Clinical Externships/Students.” Interested students should contact Professor Sinha if they have questions: hsinha@olemiss.edu.

*Tax Clinic (rolling basis).* Students may apply for the Spring 2017 class on a rolling basis. If you do not submit an application during this enrollment process by March 21, you will need to contact Professor Donna Davis directly. You may **not** enroll yourself – enrollment is with the permission of Professor Davis. Students may **not** enroll in the Tax Clinic in the same semester as another clinic.

*Pro Bono Initiative (rolling basis).* Registration application **not** required. Pro Bono Initiative events are announced throughout the year. Students may sign up for an event by contacting OleMissProBono@gmail.com.
Clinical Programs: Registration Form

Name: ___________________________________________ Student ID number: ________________________________

Ole Miss Email: ___________________________________ Cell: ________________________________

Requirements (please check when completed):
☐ Resume, Statement of Interest included? See more details below.
☐ Pre- and Co-Requisites: Confirmed required pre/co-requisites have been satisfied. See Matrix below.
☐ Class times: Are available for the class times listed for the clinics for which you are applying. See Matrix below.
☐ Mandatory Swearing in and Orientation: Are available for both/either: Fall Clinic: Friday, August 19, 2016. Spring 2017 clinic: Friday, January 20th (dates subject to change).
☐ February bar 2017: Please check if taking; otherwise, leave blank

Number of hours you will have completed by Fall 2016: ____________

Year in law school beginning Fall 2016: ____________

Are you currently enrolled in an Externship? ___*Yes ___No

*If yes, what semester? ________________________________

Please list any clinics you have previously taken: ________________________________

Were you sworn in for Limited Practice? ___Yes ___No

I am applying for: Fall 16 only___
                Spring 17 only ___
                Fall 16 or Spring 17 ___
                Tax Clinic Spring 2017 only ___

I would like to register for the following clinics (in order of preference):
1. _____________________________________________
2. _____________________________________________
3. _____________________________________________
4. _____________________________________________

By signing below, you confirm that you have read all instructions, requirements, confirmed you have no conflicts, and have included all required documentations.

Signature: ________________________________ Date: ________________________________

**You must submit this form, statement of interest, and resume to Carol Mockbee or Celeste Sherwood in Room 3072 by Monday, March 21, 2016 by 5:00pm.**
Statement of Interest

Instructions

In a brief statement (no more than one page or 300 words, whichever is shorter), please explain why you are interested in enrolling in a clinic. Your statement may be general – applying to all clinics you have listed – or you may add information specific to one clinic. You may wish to consider the following questions in your statement, though you need not answer all of them:

a. What do you hope to learn from participation in a Clinic? Feel free to reflect on personal learning goals, career plans, skills you hope to develop, etc.

b. Is there anything else you would like the Clinic faculty/staff to know—relevant experiences, specific skills, courses taken in law school or elsewhere—that might assist them in conducting the selection process?
Clinical Programs: Clinic Matrix Fall 2016 and Spring 2017

<table>
<thead>
<tr>
<th>Clinic</th>
<th>Openings Fall 16/ Spring 17</th>
<th>Pre- and co-requisites</th>
<th>Class</th>
<th>Class mtg time (tentative)</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Advocacy</td>
<td>8 Fall 8 Spring</td>
<td>Family Law recommended and preferred</td>
<td>2L or 3L</td>
<td>M/W: 3:30-5PM &amp; weekly 1.5 hour meetings</td>
<td>5</td>
</tr>
<tr>
<td>Criminal Appeals</td>
<td>4 Fall 4 Spring</td>
<td>Evidence and Crim Pro I</td>
<td>3L</td>
<td>M: 4:30PM</td>
<td>4 hours</td>
</tr>
<tr>
<td>Elder Law</td>
<td>4 Fall 4 Spring</td>
<td>None</td>
<td>2L or 3L</td>
<td>W: 3:30-6:30PM</td>
<td>4 hours</td>
</tr>
<tr>
<td>Housing</td>
<td>8 Spring</td>
<td>None</td>
<td>2L or 3L</td>
<td>M/W: 9:30-12PM &amp; weekly 1.5 hour meetings</td>
<td>5 hours</td>
</tr>
<tr>
<td>MacArthur</td>
<td>8 Fall 8 Spring</td>
<td>Suggested: ConLaw; Crim Law; Crim Pro; Evidence; Strongly suggested: Federal Courts</td>
<td>2L or 3L</td>
<td>W: 2:20 – 4:50</td>
<td>3 hours</td>
</tr>
<tr>
<td>Conflict Management Practicum I</td>
<td>4 Fall/ 4 Spring</td>
<td>None</td>
<td>2L, 3L</td>
<td>Contact Macey</td>
<td>3 Z-credit hours</td>
</tr>
<tr>
<td>Conflict Management Practicum II</td>
<td>4 Spring/ 4 Spring</td>
<td>Conflict Management I</td>
<td>2L, 3L</td>
<td>Contact Macey</td>
<td>3 hours</td>
</tr>
<tr>
<td>Innocence Project</td>
<td>8 Fall 8 Spring</td>
<td>Con law/Crim &amp; Pro/Evidence -- strongly suggested</td>
<td>2L or 3L</td>
<td>Tues: 3:50-6PM</td>
<td>3 hours</td>
</tr>
<tr>
<td>Street Law</td>
<td>3 Fall 3 Spring</td>
<td>None</td>
<td>2L or 3L</td>
<td>Wed: 9 – 11AM T/TH 3:55 pm – 5:25 pm</td>
<td>3 hours</td>
</tr>
<tr>
<td>Tax Practicum</td>
<td>18 Spring only</td>
<td>Income Taxation of individuals</td>
<td>2L or 3L</td>
<td>T/TH: 3:30-6:30PM</td>
<td>3 hours</td>
</tr>
<tr>
<td>Transactional</td>
<td>10 Fall 10 Spring</td>
<td>Corporations or Business Associations</td>
<td>2L or 3L</td>
<td>T/TH: 2:30-4PM</td>
<td>3 hours</td>
</tr>
</tbody>
</table>