

## **The University of Mississippi School of Law Sign Policy**

1. All signs must have the following information on them: 1) student organization (if applicable), 2) contact person, 3) phone number or email address, and 4) the date the sign was hung.
2. Signs must not be larger than letter sized paper (8.5 x 11 inches).
3. Signs may not be posted for longer than thirty days.
4. The bulletin board near the I.T. office is reserved for:
  - a. Postings by student organizations, law faculty, and law school staff regarding Writing Competitions, Student Organizations and University Events.
  - b. Proposed postings must be submitted to the Assistant Dean for Student Affairs or the Communications Specialist before they are placed on the bulletin board to ensure that signs meet the requirements in paragraphs 1 and 2.
5. The bulletin board located near the students' refrigerator and vending machines is reserved for postings by university students, faculty, and staff (including law school students, faculty and staff), and commercial vendors.
6. Only law students, law faculty, and law school staff may post signs on student lockers. Non-residue tape (such as painter's tape or masking tape) must be used to hang signs on lockers.
7. If the sign announces an event, it must be taken down the day after the event.
8. Duplicate signs on the bulletin boards are not permitted.
9. Posting on glass, classroom doors, and walls is not permitted.
10. Signs that violate any of the provisions of this policy may be removed without notice.
11. Nobody may remove a sign without authorization.