



# The University of Mississippi

## PETITION FOR REVIEW OF RESIDENCY CLASSIFICATION FOR UNIVERSITY FEES

Residency classification at the University of Mississippi is defined by Mississippi law and is based upon: (a) Sections 37-103-1 through 37-103-29, Mississippi Code of 1972 as amended; (b) Mississippi Institutions of Higher Learning Board policies and bylaws 610 -611; (c) Case law adjudication; and (d) an interpretative ruling from the Office of the Attorney General issued October 7, 1973 and modified on May 09, 1980.

In the context of this law, the term “resident” is applicable for the purpose of fee assessment. Consequently, a person may satisfy certain legal conditions of a “resident” in one or more governmental entities, and fail to meet conditions for classification as a resident student for the purpose of fee assessment.

Name: \_\_\_\_\_ Student ID \_\_\_\_\_  
*First Middle Last*

Mailing Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ E-mail address: \_\_\_\_\_

**I am petitioning a change of resident status:**

As the minor child (under 21) of a Mississippi resident

As an adult (must be at least 22)

As the spouse of a Mississippi resident

As an active member of the US military (or his/her dependent) on active duty stationed in Mississippi  
*For the required documents for each category please see page 3.*

**I am requesting residency classification to begin with the following term (Please mark only one):**

Winter Session \_\_\_\_\_  Spring \_\_\_\_\_  May Intersession \_\_\_\_\_  Full summer \_\_\_\_\_  
*(Year) (Year) (Year) (Year)*

1st Summer \_\_\_\_\_  2nd Summer \_\_\_\_\_  August Session \_\_\_\_\_  Fall \_\_\_\_\_  
*(Year) (Year) (Year) (Year)*

**ALL DOCUMENTATION MUST BE RECEIVED BY THE LAST DAY TO ADD CLASSES OF THE TERM FOR WHICH YOU ARE PETITIONING FOR A CHANGE IN RESIDENCY CLASSIFICATION.**

**<https://registrar.olemiss.edu/academic-calendar/>**

<p><b>For Office Use Only:</b></p> <p><input type="checkbox"/> Approved Effective: _____</p> <p><input type="checkbox"/> Denied Reason _____</p> <p>_____</p> <p>_____</p>
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**If applying for residency based on a parent's information, please provide the parent's information below. If applying based on a student's information, provide the student's information below.**

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Are you a citizen of the United States?      Yes      No

*If permanent resident or resident alien, please attach a copy of your green card (front and back).*

Do you have a Mississippi driver's license?    Yes      No   *(If yes, please attach a photocopy of your license.)*

**If yes, date issued:** \_\_\_\_\_

Do you own *or* have use of a vehicle?    Yes      No

Is the vehicle you own or have use of currently registered in Mississippi?    Yes      No   *(If yes, please attach a photocopy of the registration.)*

**If yes, date registered:** \_\_\_\_\_

In what state are you registered to vote? \_\_\_\_\_

*(Please attach photocopy of your voter registration card.)*

Are you employed in Mississippi?    Yes      No

*If yes, name of company & location:* \_\_\_\_\_

Did you file a Mississippi state income tax return for the most recent tax year?    Yes      No

*If no, please state the reason.* \_\_\_\_\_

Do you intend to file a Mississippi state tax return for the upcoming tax year?    Yes      No

*If no, please state the reason.* \_\_\_\_\_

How long have you resided in Mississippi? \_\_\_\_\_

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**I hereby affirm that the information provided for the purpose of obtaining Mississippi residency for the purpose of University fees is true and correct. I understand and acknowledge that the university may reasonably inquire into the validity of my residency claim, including the above information. I understand that deliberately providing false information on this form is considered fraud and could result in disciplinary action which may include suspension or expulsion from the university.**

\_\_\_\_\_  
*Student's signature in presence of a Notary Public*

\_\_\_\_\_  
*Date*

Sworn to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_  
*Month and Year*

at \_\_\_\_\_  
*City State*

\_\_\_\_\_  
*Signature of Notary*

**SEAL**

The University of Mississippi is an EEO/AA/TITLE VI/TITLE IX/SECTION 504/ADA/AREA employer.

## REQUIRED DOCUMENTS FOR ESTABLISHING RESIDENCY

### As a minor or a spouse of a Mississippi resident:

A student under the age of 21 may be classified as a resident based on the residency of their parent or legal guardian. If the parents are divorced, the minor acquires the residence of the parent with court-awarded custody. (Mississippi does not recognize guardianships formed for the purpose of avoiding out-of-state tuition. If circumstances indicate that a student or prospective student has obtained a Mississippi guardian for the purpose of obtaining residency in order to avoid out-of-state tuition, University staff may (1) deny the request for residency, or (2) ask for evidence that the guardianship was obtained for a proper purpose).

Married individuals may claim the resident status of his/her spouse by showing abandonment of their former domicile to assume the residency of his/her spouse.

#### **For minors:**

- Completed, notarized residency application
- Copy of parent's Mississippi driver's license
- Copy of parent's Mississippi vehicle registration
- Copy of parent's Mississippi voter registration card
- Evidence of parent's physical domicile in Mississippi

#### **For Spouses:**

- Completed, notarized residency application
- A copy of the marriage certificate
- Copy of **student and spouse's** Mississippi drivers' licenses
- Copy of **student and spouse's** Mississippi vehicle registrations
- Copy of **student and spouse's** Mississippi voter registration cards
- Evidence of **spouse's** physical domicile in Mississippi

Acceptable proof of physical domicile may include one or more of the following:

- Pay check stubs showing Mississippi taxes withheld (**Please darken dollar amounts and account information.**)
- Letter from a Mississippi employer stating dates employed.
- Mississippi tax return for the most recent year.

**Note: Property ownership in and of itself does not meet the physical domicile requirement.**

### As an adult:

Students establishing their residency as an adult must be **at least 22 years of age**. In addition, the applicant must have physically lived in Mississippi for 12 continuous months after their 21<sup>st</sup> birthday. Extended absences during any single month will jeopardize your residency reclassification. (Vacations of a reasonable length (7-10 days in a given month) are understandable.) **The application deadline is the last day to add classes of the term for which you are petitioning a change of residency classification.** <https://registrar.olemiss.edu/academic-calendar/>.

- Completed, notarized residency application
- Copy of valid Mississippi driver's license
- Copy of Mississippi vehicle registration (This document is required for the vehicle you use regularly in the state of Mississippi. If the vehicle is registered in a parent's or other individual's name, it **CAN and MUST** be registered in Mississippi.)
- Copy of voter registration card if registered to vote
- Proof of 12 continuous months of **PHYSICAL PRESENCE** in the state of Mississippi  
Acceptable documents proving physical presence in Mississippi may include one or more of the following:
  - Enrollment in a Mississippi school or college, maybe required to provide additional proof if enrolled in online courses only.
  - Pay check stubs showing Mississippi taxes withheld (Please darken dollar amounts and account information.)
  - Letter from a Mississippi employer verifying dates of employment. (Reasonable inquiry maybe made.)
  - Bank statements indicating consistent and routine transactions within the state of Mississippi (Please darken dollar amounts and account information.)
  - A log record: Students may visit the Law Registrar's Office, present ID, and sign a log to prove evidence of physical presence in the state. (Please call 662-915-6905 for more information about this option.)

**Note: Paying rent, lease agreements, property deeds, utility bills and sworn affidavits are NOT acceptable documents to prove physical presence in Mississippi.**

### As a member of the military (or their dependent):

Military personnel (or his/her dependent) assigned on active duty status in Mississippi are classified as residents for the period of time they are in the state upon presentation of their orders. Military personnel who maintain Mississippi as their state of residence may be considered Mississippi residents if they supply a copy of their Mississippi tax return and their DD2058 or LES (leave and earnings statement) showing Mississippi as their resident state.

- Completed, notarized residency application
- DD2058 or LES
- Mississippi tax return (if applicable)

## RESIDENCY FREQUENTLY ASKED QUESTIONS

1. My daughter/son bought a condo in Mississippi in his/her name. Does this qualify the student for in-state tuition?

No! The student must meet the requirements listed on the application for residency. Property ownership in and of itself does not qualify a student for in-state residency.

2. We (the parents) own property in Mississippi. Does this qualify our student for in- state tuition?

Not if this property is not your primary residence. You would also be required to provide your (the parent's) Mississippi driver's license, Mississippi vehicle registration, and Mississippi voter registration (if registered to vote). Other documents may include proof of employment in Mississippi and/or your Mississippi tax return.

3. The residency deadline is the last day to add classes for each semester; however, my student will turn 22 the next day after the deadline. Can the student still qualify for residency status for that semester?

Unfortunately, ALL requirements must be met on or before the application deadline including the minimum age requirement.

4. The student doesn't "own" the car he or she uses on campus. The vehicle is in the parent's name. Does the car still have to be registered with a Mississippi tag?

Yes! The vehicle does not have to be titled over to the student, but it must be registered in Mississippi. In other words the vehicle must have a Mississippi car tag.

5. If the car is leased, does it have to be registered in Mississippi?

Yes!

6. Are summer months counted as part of the twelve month physical presence requirement?

Yes! The student will have to provide proof of physical presence for twelve consecutive months (fall, spring, and summer). Utility bills and lease or rent agreements ARE NOT acceptable forms of proof. Vacations of a reasonable length (7-10 days in a given month) are understandable.

7. My student is going to live with his grandparent(s) in Mississippi to attend school. Does this qualify my student for in state status?

A student under the age of 21 may be classified as a resident based on the residency of their parent or legal guardian. (Mississippi does not recognize guardianships formed for the purpose of avoiding out-of-state tuition. If circumstances indicate that a student or prospective student has obtained a Mississippi guardian for the purpose of obtaining residency in order to avoid out-of-state tuition, University staff may (1) deny the request for residency, or (2) ask for evidence that the guardianship was obtained for a proper purpose).

8. My parents are divorced. One parent lives in Mississippi and one lives in another state. Am I considered an in-state student?

The student has the resident status of the parent that has been awarded custody. If the parents have joint custody, then the student may claim the residency of either parent.

9. If the student graduated from a Mississippi high school but attended only three of the four years, would he/she qualify for in-state?

The requirements are that a student attends all four years and graduates from a Mississippi high school. However, the student must be under 21 to invoke the high school graduation policy.

10. What are some forms of acceptable documentation to prove physical presence in Mississippi other than school attendance records?

Employment records such as pay check stubs or a letter from the employer verifying dates of employment, debit/credit card statements that reflect regular transactions made in Mississippi for the months in question (darken dollar amounts and account information), and even coming by the Registrar's Office to sign a ledger on a regular basis are ways to prove physical presence in Mississippi.