

# Reciprocity Policy

## **University of Mississippi law students requesting reciprocity:**

The University of Mississippi School of Law is happy to facilitate our students in gaining access to job opportunities through other law schools across the country.

- Reciprocity is a privilege, not a right. If a school grants you reciprocity, students/alumni must honor the reciprocity policy of the host school.
- Services vary among law schools, but most provide in-office or remote access to their job listings, employment bulletins, and resource libraries.
- Ask Career Services Office staff to send a “letter of reciprocity” requesting services.
- Send an email with your request of up to three (3) schools to [jgevens@olemiss.edu](mailto:jgevens@olemiss.edu). Requests should include the name of the school(s), their reciprocity policy, and the contact to whom the request should be sent.

*Note: A number of schools in major metropolitan areas, (such as New York, Chicago, Houston, Los Angeles and Washington, D.C.), will honor a request to only one law school in their area. Law schools also have certain blackout dates for reciprocity services. Therefore, you must be strategic when requesting reciprocity.*

Once reciprocity is granted, students/alumni should honor the reciprocity policy of the host school. Each school’s letter granting reciprocity will list their policy.

## **Students/graduates from other law schools requesting reciprocity:**

The University of Mississippi School of Law welcomes the use of our services to third-year law students seeking post-graduate positions and law school graduates. Reciprocity is a privilege, not a right. If our school grants you reciprocity, students/alumni must honor our reciprocity policy.

## **Our Career Services Office reciprocity policies are as follows:**

The Career Services Office is available to third-year students and graduates of other ABA-accredited law schools that permit our students and graduates the use of their services.

Requests for reciprocity must be made in writing by a career services official and received in advance of any services being extended to the student or graduate. Please email the following to Jessica Evans at [jgevens@olemiss.edu](mailto:jgevens@olemiss.edu), University of Mississippi School of Law, Career Services Office:

- Name of law school
- Name of student/graduate
- Graduation date for graduate or anticipated graduation date for student
- Email address of student/graduate
- Copy of law school's reciprocity policy

***Reciprocity will be granted for up to three months during an open reciprocity period, based on the student/alumni reciprocity request date. Reciprocity is available from November 1-January 31 and again from March 16-July 31.***

Reciprocity students/graduates may:

- Access online job postings (browse only);

Reciprocity students/graduates may NOT:

- Upload documents to the online database;
- Receive counseling sessions, resume or cover letter review;
- Participate in resume collections, Fall or Spring OCI, job fairs or other on-campus programs.

Applicants granted reciprocity must state in cover letters to employers that the job listings were provided by The University of Mississippi School of Law through a reciprocal agreement with their school.

The Director has the discretion to review each request independently and make a decision to grant or deny services of the office based on the demands of University of Mississippi law students and/or alumni on the Career Services Office.

The Director may deny further service to individuals who misuse the facilities or service.