



# Clinical Programs

## *Learning Through Service*

Child Advocacy • Externships • Housing MacArthur  
Justice Center • George C. Cochran Innocence  
Project Pro Bono Initiative • Transactional Law

## CLINICAL PROGRAM REGISTRATION INSTRUCTIONS:

In-House Clinical Placement for **Fall 2023** or **Spring 2024**

### YOU MUST APPLY IN THE SPRING OF 2023.

Applications are due by **Monday, March 20, 2023 by 5PM.**

Please email all questions to [cbenefie@olemiss.edu](mailto:cbenefie@olemiss.edu)

### Requirements:

- 1. Hours completed.** As a general rule, second- and third-year students may enroll in in-house clinics and clinical externships. However, some in-house clinics are limited to third-year students. (See the attached Clinic Matrix for clinic-specific information). Some externship placements only accept third-year students. Pro Bono opportunities are open to all students who have completed their first semester in law school.
- 2. Prerequisites.** Please check the attached Clinic Matrix to determine whether a particular clinic lists course prerequisites or co-requisites, and to check the class times for conflicts.
- 3. Statement of Interest and Resume.** A statement of interest is required as part of the application process. This should be submitted with your registration form as well as your resume. Instructions are included on the form.
- 4. Dual enrollment.** Students may **not** enroll in more than one clinic or externship in the **same semester**. Students may enroll in more than one clinic or externship during law school. Students may not apply more than twelve (12) externship credit hours towards graduation.
- 5. February Bar:** You may **not** take a clinic and take the February bar. You may take the bar while you are doing an Externship or do Pro Bono Clinics if you have finished your 40 hours before the bar deadline.
- 6. MANDATORY Swearing in and Orientation:** Details to follow.

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## Registration process

*In-house clinics.* Students register for all in-house clinics for Fall and Spring by submitting their **Clinical Programs Registration Form, Statement of Interest** and **Resume** to Room 3072.

Students may request up to four placements, in order of preference. A completed application requires the Registration Form, Statement of Interest, and Resume be submitted by Monday, March 20, 2023, by 5:00pm.

Students are assigned to in-house clinics by the Associate Dean and clinic staff, in consultation with clinic professors. The assignment process takes into consideration student preference; whether the student has previously enrolled in an in-house clinic; the number of openings available in each clinic; and the student's statement of interest. Students will be notified before registration opens of their clinic assignment and will be enrolled in the clinic by the Registrar. If you decide to decline enrollment in the clinic, please notify Cori Benefiel [cbenefie@olemiss.edu](mailto:cbenefie@olemiss.edu) immediately so that students on the waiting list can be enrolled.

*Externships.* Students apply for participation in the externship program by completing the Externship Application available on the Law School Clinical Programs web site under "Experiential Learning/Externship Program." Interested students should contact Professor Hans Sinha if they have questions: [hsinha@olemiss.edu](mailto:hsinha@olemiss.edu). If you apply for an Externship after you apply for an in-house Clinic, or if you are accepted into an in-house clinic and later decide to drop in favor of an Externship, you must notify Cori Benefiel [cbenefie@olemiss.edu](mailto:cbenefie@olemiss.edu) immediately.

*Pro Bono Initiative (rolling basis).* Registration application **not** required. Pro Bono Initiative events are announced throughout the year. Students may sign up for an event by contacting [OleMissProBono@gmail.com](mailto:OleMissProBono@gmail.com). Alternatively, students can also register to receive one hour of pro bono Z credit by completing *both* of the following, all within the semester during which the student is enrolled for the pro bono credit:

1. Performing a minimum of forty (40) hours of *volunteer* work for an approved pro bono or public interest organization or on an approved pro bono project. A student may combine work on multiple events and/or projects in order to obtain the credit.
2. Watching the pro bono seminar video and reading the seminar assignment (obtained from PBI). The seminar and reading assignment will count as five (5) hours towards the pro bono credit hour.

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# Clinical Programs: Registration Form

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Ole Miss Email: \_\_\_\_\_ Cell: \_\_\_\_\_

## Requirements (please check when completed):

**Resume and Statement of Interest:** Please include a copy of your resume, and see below for details about the statement of interest.

**Pre- and Co-Requisites:** Confirmed required pre/co- requisites have been satisfied. See Matrix below.

**Class times** Available for the class times listed for the clinics for which you are applying.

**Mandatory Swearing in and Orientation:** Due to the ongoing pandemic, these events and possible dates, will be assessed closer to the beginning of the Fall 2022 semester.

**February Bar 2024:** Please check if taking; otherwise, leave blank \_\_\_\_\_

**Number of hours you will have completed by Fall 2023:** \_\_\_\_\_

**Year in law school beginning Fall 2023:** \_\_\_\_\_

**Are you currently enrolled in an Externship?** \_\_\_\_\_ \*Yes \_\_\_\_\_ No \*If yes, what semester? \_\_\_\_\_

**Are you currently pursuing an Externship?** \_\_\_\_\_ Yes \_\_\_\_\_ No.

**Please list any Clinics or Externships you have previously taken:** \_\_\_\_\_

Were you sworn in for Limited Practice? \_\_\_\_\_ Yes \_\_\_\_\_ No

**I am applying for:** Fall 2023 only \_\_\_\_\_  
Spring 2024 only \_\_\_\_\_  
Fall 2023 or Spring 2024 \_\_\_\_\_

**I would like to register for the following clinics (in order of preference):**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

By signing below, you confirm that you have read all instructions, requirements, confirmed you have no conflicts, and have included all required documentations.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*You must submit this form, Statement of Interest, and Resume to Room 3072 by Monday, March 20, 2023 by 5:00pm.\*\***

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## Statement of Interest

### *Instructions*

In a brief statement (no more than one page or 300 words, whichever is shorter), please explain why you are interested in enrolling in a clinic. Your statement may be general – applying to all clinics you have listed – or you may add information specific to a particular clinic. You may wish to consider the following questions in your statement, though you need not answer all of them:

- a. What do you hope to learn from participation in a clinic? Feel free to reflect on personal learning goals, career plans, skills you hope to develop, etc.
- b. Is there anything else you would like the clinic faculty/staff to know—relevant experiences, specific skills, courses taken in law school or elsewhere—that might assist them in conducting the selection process?

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## Clinic Matrix

Clinic	Openings	Pre- and co-requisites	Year	Class mtg time	Credit Hours
Child Advocacy	8 Fall 8 Spring	Recommended and preferred: Family Law	2L, 3L	M/W 3:30-5PM	5
Low-Income Housing	Fall 8	None	2L, 3L	T/TH 9:35AM-12:05PM & weekly 1.5 hour meetings	5
Innocence Project	Fall 8 Spring 8	Recommended: Criminal Law Criminal Procedure Evidence	2L, 3L	Tues 3:55-5:30	3
MacArthur	Fall 8 Spring 8	Recommended: Criminal Law Criminal Procedure Evidence Strongly recommended: Federal Courts	2L, 3L	Wed: 1:55 – 4:30	4
Transactional	Fall 8 Spring 8	Required: Corporations or Business associations	2L, 3L	T/Th 2:20 – 3:50	3

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